Public Works

Engineering Services

Organizational Code: 106-414-541

Mission Statement

The mission of the Department of Public Works Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.

Advisory Board

Blueprint 2000 Technical Coordinating Committee; Community Traffic Calming Committee; Community Traffic Safety Team; Bicycle/Pedestrian Advisory Committee; Capital Regional Transportation Planning Agency Technical Coordinating Committee; Water Resources Committee; Science Advisory Committee; Canopy Roads Advisory Committee

Summary of Services Provided

1. Provide survey, engineering, and construction management services; develop the Capital Improvement Program for transportation projects; acquire rights-of-way and properties for the Capital Improvement Programs and other County agencies; and prepare and procure the necessary federal, state, and local permits for projects in the Capital Improvement Program.
2. Review and approve subdivision, utility placement and site development plans for compliance with Leon County Code of Laws and Policies.
3. Prepare and support submittals of federal and state grant applications.
4. Review, permit and inspect utilities placed in County maintained rights-of-way.
5. Provide citizen response regarding public drainage facilities.
6. Maintain compliance with National Pollutant Discharge Elimination System(NPDES) standards for public drainage systems.
7. Represent the County in the development of Total Maximum Daily Load regulations to protect County waters.
8. Administer Stormwater Utility Program.

Accomplishments

1. The department completed the Tharpe Street PD&E Study, the Apalachee Parkway Recreational Park Multipurpose Ballfields design and construction, and the Balboa Drive Drainage Improvement project design.
2. The Capital Area Flood Warning Network system is completed and online.
3. The design for the Rainbow Acres 2/3 Project is completed.
4. The Black Creek Restoration design and the Pedrick Pond Project are nearing completion.
5. The department has initiated the Beechridge Trail Extension Project and the NPDES monitoring program.

Current Year Notes

This program is recommended at an increased funding level. These recommendations include:
1. Routine salary, wage and benefit adjustments.
2. In accordance with the recommendations from Human Resource's market salary study, funding is provided in the amount of $33,560.

*Note: Starting in FY2006, OPS positions will no longer be budgeted individually. All divisions that currently have OPS staff will have all budgeted dollars rolled into a lump sum taken from the total amount appropriated for OPS positions in the FY2005 Adopted Budget.

Out-Year Notes

There are no Budget Issue requests in FY2007 thru FY2010, with the exception of anticipated routine salary, wage and benefit adjustments.

Objectives / Performance Measures	Indicator	Units	FY 2004 Actual	FY 2005 Budget	FY 2006 Budget
Need an Objective Description					
• Manage staff so that not less than 60% of staff time is spent on CIP project activities	Output	%	45	60	60
• Review, permit and inspect for completion of all projects assigned to ensure compliance with County Standards	Output	%	100	100	100
• Maintain subdivision plat review time to an average of 6 days or less.	Efficiency	#	6	5	5

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Budgetary Costs	FY 2004 Actual	FY 2005 Adopted	FY 2006 Continuation	FY 2006 Issues	FY 2006 Budget	FY 2007 Budget
Personal Services	1,501,265	2,024,728	2,110,813	33,560	2,144,373	2,272,244
Operating	97,337	287,266	291,520	0	291,520	291,851
Total Budgetary Costs	1,598,602	2,311,994	2,402,333	33,560	2,435,893	2,564,095

Funding Sources	FY 2004 Actual	FY 2005 Adopted	FY 2006 Budget	FY 2007 Budget
106 Transportation Trust	1,598,602	2,311,994	2,435,893	2,564,095
Total Revenues	1,598,602	2,311,994	2,435,893	2,564,095

Staffing Summary	FY 2004 Actual	FY 2005 Adopted	FY 2006 Continuation	FY 2006 Issues	FY 2006 Budget	FY 2007 Budget
Administrative Associate IV	2.00	2.00	2.00	0.00	2.00	2.00
CAD Technician	6.00	6.00	5.00	0.00	5.00	5.00
Chief of Construction Mgmt.	1.00	1.00	1.00	0.00	1.00	1.00
Chief of Eng. Coordination	1.00	1.00	1.00	0.00	1.00	1.00
Chief of Engineering Design	1.00	1.00	1.00	0.00	1.00	1.00
Chief of R-O-W- & Survey	1.00	1.00	1.00	0.00	1.00	1.00
Construction Inspector	4.00	4.00	4.00	0.00	4.00	4.00
Design Analyst	0.00	0.00	2.00	0.00	2.00	2.00
Dir of Engineering Services	1.00	1.00	1.00	0.00	1.00	1.00
Engineer Intern	3.00	3.00	2.00	0.00	2.00	2.00
Environmental Rev. Specialist	1.00	1.00	1.00	0.00	1.00	1.00
Right-of-Way Agent	2.00	2.00	2.00	0.00	2.00	2.00
Sr. Design Engineer	3.00	3.00	3.00	0.00	3.00	3.00
Sr. Construction Inspector	1.00	1.00	1.00	0.00	1.00	1.00
Stormwater Coordinator	1.00	1.00	1.00	0.00	1.00	1.00
Survey Party Chief	2.00	2.00	2.00	0.00	2.00	2.00
Survey Technician I	2.00	2.00	2.00	0.00	2.00	2.00
Survey Technician II	2.00	2.00	2.00	0.00	2.00	2.00
SW TMDL Specialist	1.00	1.00	0.00	0.00	0.00	0.00
Water Quality Scientist	0.00	0.00	1.00	0.00	1.00	1.00
Total Full-Time Equivalents (FTE)	35.00	35.00	35.00	0.00	35.00	35.00