

# 2014 Petition Process: City of Tallahassee

## **Who Can Sign Petitions**

Any registered voter residing within the geographic area affected by your initiative may sign a petition (i.e. only registered voters living within the city limits of the City of Tallahassee). The address on file with the Supervisor of Elections office will be used for verification not the address listed on the petition form.

## **Required Number of Signed Petitions**

Our office recommends you submit 11,667 signed petition cards, 25% over the required amount of 9,334 to allow for illegible handwriting or individuals not registered to vote in Leon County, in addition to voters whose address falls outside of the geographic area affected by your initiative. You must submit a minimum of 15% over the required amount for the Random Sample Method of verification used by the Supervisor of Elections office of Leon County which is 10,734.

## **Deadline for Submitting Petitions**

No later than 5:30 p.m. on August 1, 2014, you must submit petitions for verification to the Supervisor of Elections of Leon County, 315 S. Calhoun St. Ste 110, Tallahassee, FL 32301.

## **Cost to Verify Petitions**

There is a verification fee of 10 cents per petition verified, which must be paid upon submission of petitions. For entities required or electing to utilize the Random Sample Method only the fee for the first batch of 100 petitions will be collected at the time of submission. The entity will receive a fee balance form containing the amount due to the Supervisor of Elections office if verification beyond the first batch is necessary. An entity may also file an Undue Burden Oath with the Supervisor of Elections office to waive the cost of petition verification. If sufficient funds remain at the end of the campaign, any candidate or entity filing the Undue Burden Oath will be required to pay the amount for petition verification before depositing of remaining funds.

## **Petition Verification**

Verification of petitions will occur on a first-come-first-serve basis, so submit all of your petitions early to avoid any last minute backlog. You should collect any small number of petitions that may be in the hands of others for a one time submission of petitions to the Supervisor of Elections office. Partial submissions will not allow your petitions to be verified.

Certificates are issued once your petitions are verified and approved.

If your petitions are not approved and time still permits the submission of additional petitions, you will be encouraged to collect additional signatures. Such supplement will be verified in keeping with office policy.

## **Deadline for Approved Language for Ballot Placement**

The Supervisor of Elections requires any governmental entity wishing to have a referendum placed on the 2014 General Election ballot submit its approved language no later than 7 p.m. on the date of the Primary Election, August 26, 2014.